



# BENWICK PARISH COUNCIL

Minutes of a Meeting of the Benwick Parish Council on Monday 3<sup>rd</sup> June 2019 in the Church Room of the Village Hall in High Street, Benwick PE15 0XA

- Present:** Cllrs M Chapman (Chair); L Keppel-Spoor; R Few; B Taylor; R Smith; B Wicks, J Richardson (Clerk) and three members of the public
- 029/19-20 Apologies for Absence:** Cllr A Miscandlon; Cllr A Cade; Cllr R Emmitt
- 030/19-20 Declarations of Interest**  
**Councillors to declare any interests in respect of any item to be discussed at this meeting:-**  
 None declared
- 031/19-20 PUBLIC TIME**  
 Cycle Race, it was felt that it was poor how Benwick people treated the stewards of the event.  
 Still an amount of dog fouling around the village  
 Public Time Closed at 19.36
- 032/19-20 Confirmation of Minutes**  
 It was Proposed by Cllr Chapman, and AGREED, to sign and approve the Minutes of the Meeting held on 13<sup>th</sup> May 2019. **Agreed**
- 033/19-20 Matters Arising**  
 Cemetery, The Pound and Mooring grass cutting complaint sent, and assured that this would be done 24/05/19, reported to contractors that work not completed and complained about the standard of work. Cllr Chapman is to write regarding the standard of work **Cllr Chapman**
- 034/19-20 Police Matters**  
 Police report highlighted that Benwick is relatively crime free
- 035/19-20 County & District Councillors Reports**  
 Cllr Wicks reported that first full council meeting at FDC has been held, Independent group of Councillors tabled 4 items, including, Street Lighting, getting rid of brown bin charges, ban the use of single use plastics within Council operated buildings, and to propose a group to investigate the future funding for replacement of play equipment.
- 036/19-20 Street Lighting**  
 The report produced by the Clerk was discussed. It was Proposed by Cllr Chapman, and AGREED, that the Clerk obtains a quote for the following works:-  
 Lights 2, 9 and 23 have a bracket and lantern change to LED's  
 Light 31 to have full pole replacement to LED  
 Lights 50, 46, 15, X and W to investigate why not working and if need bulb replacement quote for LED. **Agreed Clerk**
- 037/19-20 Website Accessibility**  
 a) Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018. The Clerk has advised the Council that this creates legal obligations for public sector websites.  
 b) It was Proposed by Cllr Taylor, and AGREED, for Clerk to participate in Webinar regarding Website Accessibility, cost £60 **Agreed Clerk**
- 038/19-20 CAPALC**  
 To discuss and agree attendance at CAPALC Clerks and Councillors Annual Conference Day, Friday 28th June 2019, at Hemingford Abbots Village Hall, High Street, Hemingford Abbots, PE28 9AH. Cost £50. No one to attend
- 039/19-20 Highways**  
 a) Local Highways Improvement Bid 2020-21. To commence discussions and identify possible opportunities e.g. to apply for at least 2 Speed sensors, for Local Highway Improvement (LHI) 2019/20 application, to be submitted by 31<sup>st</sup> July 2019.
- 040/19-20 Insurance**  
 It was Proposed by Cllr Chapman, and AGREED, that a 3 year renewal be accepted for renewal of Parish Council Insurance **Agreed**
- 041/19-20 Income & Expenditure**  
 a) Grass Cutting Grant £703.88 rec'd  
 b) It was Proposed by Cllr Chapman, and AGREED, that members consider and approve the following accounts for payment. **Agreed**

Tivoli	Cemetery Maintenance	£382.54
CGM Landscapes	Verge Cutting	£44.48
J Richardson	Admin – 26/05/19	£361.04
Came & Co	Insurance Renewal	£716.24
	<b>TOTALS</b>	<b>£1504.30</b>

c) Clerks report on the May Bank Balances and reconciliation statement is at Appendix 1

**042/19-20 Verge Planting**

It was Proposed by Cllr Chapman, and AGREED, that a maximum budget of £127.23 be allocated for the planting at the Mooring.

**Agreed**  
Cllr Keppel-Spoor

**043/19-20 Planning/Development Application**

F/YR19/0420/F Erection of a 2-storey 4-bed dwelling with detached garage Land North Of The Rectory Whittlesey Road Benwick Cambridgeshire.

It was Proposed by Cllr Chapman, and AGREED, that the Parish Council object to this planning application on the grounds that Para 1.5 of planning statement is incorrect as it states that Benwick has not grown as much as anticipated and is well below the 10% guide in the development plan. In fact Benwick, as a small village, has exceed these requirements, as in April 2011 the number of houses was 424 and it is now 484 which means a growth of over 14%. There are development sites within the village, which are still to be developed. Object to developments over Whittlesey Road Bridge due to problems with the access and visual splay. This land is not wasteland. The Clerk to inform FDC

**Agreed**

**044/19-20 Mooring**

To discuss and agree actions relating to the extension of the Mooring and funding opportunities to be placed on next agenda

**Clerk**

**045/19-20 Correspondence**

- a) Rural Services Network, bulletin (emailed 11/05/19, 14/05/19)
- b) NALC Chief Executive Bulletin - 03/05/19 (emailed 11/05/19), NALC Chief Executive Bulletin - 10/05/19 (emailed 14/05/19), NALC Chief Executive Bulletin - 17/05/19 (emailed 20/05/19)
- c) Benwick in Bloom Annual Report (emailed 11/05/19)
- d) Tour of Cambridgeshire Cycle Race 2019 (emailed 11/05/19)
- e) Roadworks & events report 16th - 31st May 2019 (emailed 14/05/19)
- f) NALC Newsletter (emailed 20/05/19)
- g) FDC Press Releases (emailed 20/05/19)
- h) Highways Incident report April 2019 (emailed 20/05/19)
- i) Cambridgeshire ACRE Rural Affordable Housing Mythbuster Tour 2019 (emailed 24/05/19)
- j) Cambridgeshire ACRE is seeking a new Treasurer (emailed 24/05/19)
- k) Confirmation : Chairman of Fenland District Council (emailed 24/05/19)
- l) Cambridgeshire Matters - May 2019 (emailed 24/05/19)
- m) Cambridgeshire County Council - Innovate and Cultivate Funding (emailed 24/05/19)
- n) Walk for Parkinson's - Wandlebury Country Park - 28th September 2019 (emailed 24/05/19)

**Clerk**

**046/19-20 Motion to exclude the Press and Public**

It was Proposed by Cllr Chapman, and AGREED, that a resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted be passed.

**Agreed**

**047/19-20 Grave Repairs**

To discuss and agree actions required regarding a request to make grave repairs to 407 and 408 Westside. It was Proposed by Cllr Chapman, and AGREED, that as the Parish Council own the land, they do not allow individuals to repair graves, the work must be done by contractors that comply with Industry Standards. There must also be quotes from qualified contractors which include, method statements, third party liability insurance, and risk statements, and also proof of ownership of burial rights must be demonstrated.

**Agreed**

**048/19-20 Agenda Items/Next Meeting**

The date of the next Parish Council Meeting will be Monday 1<sup>st</sup> July 2019. Items to be included on Agenda should be with the Clerk by Monday 24<sup>th</sup> June 2019

Meeting Closed at:- 21.00

## Appendix 1

Bank Reconciliation		Financial Year ending 31 March 2020	
Benwick Parish Council			
Prepared by Jacquie Richardson (Clerk & RFO)			
Date	03/06/2019		
Approved by		Chair	
Date	03/06/2019		
<b>Balance per bank statements as at</b>	<b>03/06/2019</b>	<b>£</b>	<b>£</b>
Current Account		34,546.07	
NS&I		21,125.18	
			55,671.25
Less: Unpresented Cheques			
Cheque Number			
			450.60
Add: Any unbanked cash in transit			
<b>Net bank balances as at</b>			<b>55,220.65</b>
The net balances reconcile to the Cash Book, as follows:-			
Opening Balance		50,398.43	
Add: Receipts to date		8,655.48	
Less: Payments to date		3,833.26	
<b>Closing Balance</b>		<b>55,220.65</b>	
<b>Earmarked Reserves:</b>			
Parish Plan	£532.89		
Verge Planting	£127.23		
Cemetery Extension	£7,494.17		
Street Lighting	£11,500.00		
The Pound	£2,000.00		
War Memorial	£2,000.00		
Mooring	£3,133.66		
Allotments	£1,191.35		
General Reserve	£27,241.35		
		<b>E M TOTAL</b>	<b>£27,979.30</b>